Report on the 2nd ITS Technical Assistance Mission to Belarus
Minsk, 21-23 October 2014

INOGATE Technical Secretariat and Integrated Programme in support of the Baku Initiative and the Eastern Partnership energy objectives

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## Contents

1. EXECUTIVE SUMMARY ................................................................................................................. 4
2. GENERAL COMMENTS .................................................................................................................. 5
3. MISSION OVERVIEW ...................................................................................................................... 5
4. ASSESSMENTS AND RESULTS OF IMPLEMENTED ACTIVITIES .................................................. 7
   4.1. TA - 2.2. IMPROVEMENT OF THE SYSTEM FOR DATA COLLECTION, COMPI... 8
   4.2. TA - 2.4. ADAPTATION OF THE EXISTING SURVEY TO THE RESEARCH ON ENERGY CONSUMPTION .................................................................................................................. 8
   4.3. TA - 2.5. ENERGY BALANCE COMPILATION AND HARMONIZATION WITH EUROSTAT/IEA/UNSD METHODOLOGIES AND STANDARDS .................................................................................................................. 9
   4.4. TA – 5.1, 5.2, 5.3. ENERGY EFFICIENCY INDICATORS DEVELOPMENT ........................................... 10
5. CONCLUSIONS AND RECOMMENDATIONS .................................................................................. 11
6. NEXT STEPS ................................................................................................................................... 11
7. ANNEX 1 – SCHEDULE OF THE MISSION ...................................................................................... 13
8. ANNEX 2 – LIST OF THE PARTICIPANTS ...................................................................................... 16
1. EXECUTIVE SUMMARY

The main aim of the 2nd ITS Technical Assistance Mission in Republic of Belarus was to continue the implementation of the Energy Statistics Action Plan (ESAP), which focuses mostly on the activities related to the improvement of methodologies for data collection and energy balance compilation. As energy efficiency is of high priority in Belarus, focus has also been directed towards the development of the methodologies for energy efficiency indicators compilation and survey on energy consumption in the residential sector.

The ESAP is a plan of integrated actions, which aims to harmonize energy statistics in the Republic of Belarus with international standards and is implemented in the period from 2012 to 2014. The ESAP was adopted through a Memorandum of Understanding (MoU) on Statistical Cooperation, which was signed between the National Statistical Committee of the Republic of Belarus and the INOGATE Technical Secretariat (ITS) on the 10th of April, 2013. The MoU is based on the agreement on statistical co-operation and mutual implementation of specific activities defined in the ESAP.

The mission was implemented in the period 21-23 October, 2014 and was based on the carefully planned combination of meetings and trainings adapted for the implementation of the following activities:

- **Key Area 1: Development of the energy statistics reporting system based on international standards**
  - TA - 2.2. Improvement of the methodologies for the collection, compilation, quality control and dissemination of energy statistics (continuation);
  - TA - 2.4. Adaptation of existing surveys to the research on energy consumption.

- **Key Area 3: Assistance in the compilation of energy and commodity balances**
  - TA – 3.1. Assistance in the completion of energy balance and harmonization with EUROSTAT/IEA/UNECE methodologies and standards;

- **Key Area 5: Development of a reporting system on energy (efficiency) indicators**
  - TA - 5.1. Review of data availability for energy indicators compilation, assessment of the data needed;
  - TA - 5.2. Development of a methodology for energy (efficiency) indicators monitoring and verification;
  - TA - 5.3. Adaption, training and application of a user-friendly tool for calculating energy (efficiency) indicators.

The schedule of the mission is given in Annex 1.
2. GENERAL COMMENTS

The Methodology for the compilation of the fuel and energy balances and the calculation of Belarus’ GDP energy intensity was approved by Belstat Regulation № 2 from January 4, 2013. The structure of the energy balance includes the following segments: energy production, imports and exports, energy transformations, non-energy uses and final consumption. The main goal of the 2nd ITS TA Mission was to assist Belstat in the compilation of the integrated annual energy balance based on the adopted Methodology and international standards and requirements.

In 2014, the Belstat developed and adopted a new methodology (survey) for the collection of data on energy consumption in the household sector. The survey will be implemented in 2015 and its results will be used not only to improve final energy consumption statistics but also to develop models and energy efficiency indicators in the household sector in Belarus. During the 2nd ITS mission, ITS expert provided assistance in the development of the Interviewing manual and list of checks which will be applied to test the completeness and accuracy of answers in the questionnaires after interviewing. During the mission, ITS experts and representatives from Belstat discussed about the exact structure of the models which will be applied in the EEI compilation in 2015 and which are adjusted to the survey methodology.

The Belstat plans to continue to work on the improvement of the energy statistics on final energy consumption in 2015. A specific plan will be developed for the services and industry sectors as these two consumption categories offer large potentials for energy efficiency savings.

3. MISSION OVERVIEW

Day 1 - 21st October 2014

The 2nd ITS TA Mission officially started on 21st October, 2014 at 10:00 in the National Statistics Committee of the Republic of Belarus. The welcome speech was delivered by Ms Irina Kangro, Deputy Chairperson of the National Statistical Committee (Belstat) of the Republic of Belarus after which she introduced the representatives from Belstat. Ms Olga Dovnar, Head of the Main Department for Enterprise Statistics, presented activities which were implemented in the period after the 1st ITS TA Mission and she emphasized that all the recommendations received by ITS experts in 2013 were accepted and included in energy statistics system of Belarus. Moreover, the new State Statistics Development Strategy of the Republic of Belarus until the year 2017 includes four articles which particularly refer to the improvement of energy statistics surveys, balances and the development of energy efficiency indicators. Ms Irina Savitskaya, the Head of Department for Energy Statistics and Environment protection presented in short presented the survey on energy consumption in the Belarus household sector: current and planned activities. She also mentioned the gaps in the newly developed methodology and requested urgent assistance in the development of the Interviewing manual and Quality checks from the ITS expert. She emphasized that the expected results of the survey are a detailed
statistical information about energy consumption for heating, hot water, lighting and appliances and that such information is requested also from national authorities in order to analyzes the possibilities for energy savings in the household sector, the impact of household energy consumption on overall growth on energy consumption and to prepare the adequate measures and make strategic decisions.

After the introductory speeches delivered by representatives from Belstat, the ITS expert, Ms Alenka Kinderman Lončarević, gave a short overview of the national activities performed in other INOGATE countries, as well as an overview of implemented and planned regional activities. In particular she mentioned the upcoming International conference on Energy Statistics Action Plans achievements and energy data quality importance for energy planning, as well as Energy Statistics Network meeting which is planned to be organised in Zagreb in November of 2014.

After presenting the general overview of the ITS project activities Ms Lončarević continued with the presentations and initiated discussions related to recent EUROSTAT requirements regarding the energy statistics in the household sector, institutional organisation to implement survey on energy consumption in household sector, methodology requirements, definitions of clusters samples, questionnaires, education of interviewers, interviewing manual, etc.

Day 2 - 22nd October 2014

The 2nd day of the mission started with the presentation of the document which was prepared by Ms Kinderman Lončarević in the evening 21st October based on the urgent request made by Belstat regarding the necessary documentation to be adopted and presented to the Belstat's Council in the following days. Document consists of two parts. The first part includes a proposal for the content of the Manual for interviewers which is based on the methodology adopted by Belstat and structure of the questions defined in the questionnaire. In the second part of the document Ms. Kinderman Lončarević showed the document Quality control mechanism in which she listed a number of variables that could be used to monitor quality of the data received from households. She divided the monitoring indicators in two parts: for monitoring annual survey and quarterly surveys.

After discussion dedicated to the remaining topics in the session related with the survey on household energy consumption (data verification and validation, grossing up procedures, Quality Report) Mr Damir Pešut opened the session which was related with the compilation of energy efficiency indicators.

In his presentation he demonstrated the use of the simple model for energy efficiency indicators compilation which was developed by EIHP and is in use in the countries in the region. This simple model consists of separate models designed for households, services, and transport and industry sector and each sector is described with formulas used for EEI compilation as defined by EC Energy Efficiency Directive, list of necessary input data and their description, comments for data sources, short description of each indicator and other information.
Mr Damir Pešut also prepared a test and a demo calculation of the energy efficiency indicators in the household sector based on the available data. He also presented to all the participants all the necessary steps for EEI calculation for one particular type of end use consumption - cooking.

In the second part of his presentation Mr Pešut explained the differences between the proposed simple model for EEI compilation and the concept which was developed in the frame of EU Odyssee – Mure project.

**Day 3 - 23rd October 2014**

Based on data sets received from Belstat on 29 July, 2014, the ITS experts, Ms Alenka Kinderman Lončarević and Mr Branko Vuk, compiled integrated energy balances using EUROSTAT method and structure and the IEA recommendations. Differences were explained during the mission and analyses of formal checking were performed. The representatives from the Ministry of Economy (MoE) and Department of Energy Efficiency of the State Committee for Standardization (DEE) of the Republic of Belarus were particularly interested in the results of energy efficiency of the power plants in Belarus because of the very intensive and important policies in this field. For the first time the balance showed overall efficiency of the power plants and the representatives from MoE and DEE concluded that energy balance structured as proposed by the ITS expert team should be the main source for monitoring energy efficiency in the energy sector and that it is of extreme importance to continue to work on the improvement of the final energy consumption statistics which is prerequisite for the monitoring energy efficiency in other sectors as well.

The mission ended at 13:30. The closing speech was given by Ms Kangro who, emphasized that the ITS project largely contributed to the improvement of the energy statistics system of Belarus and added that she hopes that cooperation will continue in the year 2015 because new activities will be implemented for the first time and new plans are already being prepared.

At 15:00, the ITS experts met with Elena Rakova, a member of the Delegation of the European Union to the Republic of Belarus who they presented with a brief overview of the current state of energy statistics in Belarus, the results achieved by ESAP and possible activities and area of cooperation in 2015-2016.

**4. ASSESSMENTS AND RESULTS OF IMPLEMENTED ACTIVITIES**

During the 1st ITS Technical Assistance Mission in Belarus, the ITS experts officially started the implementation of six activities which were specified within the framework of the ESAP and for which technical assistance need to be provided. For each activity in this chapter, the goals and purposes are shown, the ITS and Belstat assignments and results to be achieved. The results of all the activities achieved by the end of January, 2014 were integrated in the *Report on Energy Statistics Development in the Republic of Belarus*. 
4.1. TA - 2.2. Improvement of the system for data collection, compilation and dissemination

In order to collect energy data Belstat uses nine forms applicable to all energy consumption and production categories, except households.

In the frame of the 1st ITS TA mission the ITS expert accessed that every year the Belstat collects high quality energy data sufficient for compiling energy statistics.

However, because of the appearance and increased impact of the new energy forms in energy system of Belarus, in 2015 Belstat plans to improve and expand the list of indicators on renewable energy sources. The templates for new questionnaires can be based on the ITS Model for energy data collection where one separate group of questions is dedicated only to the collection on data on RES.

Status: completed

4.2. TA - 2.4. Adaptation of the existing survey to the research on energy consumption

The main task of the activity was to extend the existing survey in household sector (Household Budget Survey – HBS) which is carried out every year with the research on energy consumption. After the 1st ITS TA mission Belstat’s specialists succeeded to introduce additional questions on energy consumption in monthly and annual questionnaires based on the recommendations given by the ITS experts. The questionnaires which were designed were analyzed during the 2nd TA mission and several issues were clarified and solved.

During the 2nd ITS TA mission the ITS experts reviewed the methodology and checked issues related to the institutional organization of implementation of the survey, definition of clusters, sample design, structure of the questionnaires, plan for the trainings of the interviewers, structure of the Manual for interviewers, information notice prepared for households, communication plan, data verification and validation method, the plan for the collecting additional data, method for grossing up and weighting of the survey results and plan for development of Quality Report.

Belstat started to develop the survey methodology on 1st August, 2014. Collection of annual data will start at 15th February, 2015 and collection of quarterly data on 1st March, 2015 and will end in March, 2016. Immediately after closing the data collection process, the EEI calculation process will follow. It is expected that official results of the survey will be available in June, 2016.

Two different types of questionnaires are developed:
- Annual questionnaire, which is at the same time the main questionnaire, includes questions about household composition, type of premises in the household, occupancy, heating equipment availability and types of energy in use, etc.
- Quarterly questionnaire is designed to collect data on quantities of energy consumed by months in a quarter.

The size of the sample is 6000 households and this amounts to 2,5 % of total number of households. Sample is selected from Census register 2009.
The sample is designed using 3-stage stratifying criteria.
- standard procedure based on random sampling
- inclusion of the territorial criteria to get samples for each separate district
- inclusion of urbanization criteria to get representative samples for big cities, towns and rural areas.

The Republic of Belarus consists of 21 big cities, 28 towns and 126 rural communities.

Surveying is based on voluntary principle, 15 percent of the reserve sample is insured in the cases when households will reject to participate in the survey. The target is reaching 6000 successful interviewers. The Belstat ensured stimulation be provided for households in amount of about 10 $ per household.

Interviewers with households will be conducted by 230 interviewers; 48 interviewers are staff from the territorial offices.

Special attention in methodological development is paid to data control and plausibility checks. The list of the data control mechanisms were developed during the 2nd ITS TA mission by ITS experts. Interviewers will be controlled by controllers. Controllers will be responsible for logical can numerical checking and for completeness and accuracy of the surveys.

Survey will be based on personal interviewers and telephone interviewers.

Particular activities are dedicated to the organization of the awareness raising campaigns and dissemination during all project duration and to the designing final Quality Report.

**Status:** methodology is completed; collection of data is planned to be conducted in 2015;

**Expected impact in 2015:** improved accuracy of data on final energy consumption in the household sector; database for energy efficiency indicators compilation.

4.3. **TA - 2.5. Energy balance compilation and harmonization with EUROSTAT/IEA/UNSD methodologies and standards**

The main task of the activity was to assist Belstat in implementing the adopted methodology for energy balance compilation. During the mission Ms Alenka Kinderman Lončarević explained the differences between the IEA and EUROSTAT balance format to the participants and also the use of IEA balance builder designed to automatically compile balance using data from 5 joint annual questionnaires. Also, controlling mechanisms were developed and explained to Belstat. Integrated energy balance for the Republic of Belarus for 2012 can be found below on following links.
4.4. TA – 5.1, 5.2, 5.3. Energy efficiency indicators development

This activity aims at developing the methodology for the collection of data for energy efficiency indicators compilation including development of the simple software model.

After the presentations and trainings provided by the ITS experts, it was agreed that in the case of the extension of ITS project to the period 2015-2016 the ITS expert will provide assistance in the calculation of energy efficiency indicators using two types of model: simple model and a more complex one.

**Status:** methodology is agreed on and completed, it is planned that EEI will be compiled immediately after the compilation of data on household energy consumption as a result of the *Survey on energy consumption*

**Expected impact in 2015:** energy efficiency indicators for household sector will be compiled; the experiences from household sector will be used to prepare *Survey on energy consumption in service sector and transport sector* which are plan for the period 2015-2016.
5. CONCLUSIONS AND RECOMMENDATIONS

The National Statistics Institute of the Republic of Belarus has succeeded in the implementation of all the activities which were defined in the Energy Statistics Action Plan 2012-2014. The summary of the achievements can be defined as follows:

- Developed methodology for energy balance compilation based on „physical content“ and calculation of final energy consumption; Integrated energy balance compiled for the first time in 2014 by ITS experts and this concept will be used when compiling official integrated energy balances in following years.

- Developed methodology for survey on energy consumption in household sector, implementation of survey is planned for 2015;

- Developed system of energy efficiency indicators for end-use sectors and agreed models for their calculation;

- Established Energy Statistics Working Group consisting of representatives from Ministry of Energy, Ministry of Economy, National Academy of Science, Department for Energy Efficiency and National Statistics Committee (Belstat);

- Energy balance published on the official web site of Belstat for first time in 2014;


ITS experts recommend that Belstat’s concept for the collection of data on final energy consumption and energy efficiency indicators calculation should be used as an example of good practice for other INOGATE partner countries and that Belstat should get a larger role in the transfer or the knowledge to NSIs in other countries in the extended period of the project.

ITS experts also recommend that the regional workshop which is planned for 2015 for a selection of Partner Countries - those which intend to continue to work on EEI calculation (AZ, UA, KZ) - be organised in Belarus. In 2015, Belstat will have all the data necessary for the calculation of EEI and all necessary inputs for the calculation of energy efficiency indicators using models ranging from basic to complex.

Based on the data collected by Belstat, ITS experts will prepare concrete demo exercises for practicing calculations and EEI compilation in the residential sector.

6. NEXT STEPS

The possible cooperation between the National Statistics Committee of the Republic of Belarus and the ITS project can be continued in 2015 in the field of energy efficiency indicators compilation as this type of statistics is one of the top priorities in the energy sector in Belarus. Based on the model proposed and adjusted during the 2nd ITS TA mission Belstat will be able to compile energy efficiency indicators in the household sector in 2015.
Experience and knowledge gathered in the household sector could be used to develop new areas such as surveys on energy consumption in the services and transport sectors that are in Belstat’s plan for 2015-2016.
7. ANNEX 1 – SCHEDULE OF THE MISSION

Agenda

2-nd INOGATE Technical Assistance Mission to the Republic of Belarus to Implement Adopted Energy Statistics Action Plan

Minsk, 21-23 October 2014

Venue: National Statistical Committee of the Republic of Belarus
12 Partizansky avenue, 3-rd floor, room 310

Expert Team

Mr. Damir Pešut, Expert on Energy Statistics, ITS

Day 1: Tuesday, October 21, 2014

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<th>Time</th>
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<tr>
<td>10:00</td>
<td>Welcome address of the Deputy Chairperson of the National Statistical Committee of the Republic of Belarus Irina Kanhro</td>
<td>ITS Experts, representatives of Belstat, the Ministry of Economy, the Ministry of Energy, the NAS of Belarus</td>
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<td>Introduction of the Expert Team and representatives of Belstat</td>
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<td>10:15</td>
<td>Session 1. Brief overview of the energy statistics activities in the Republic of Belarus in the framework of INOGATE project</td>
<td>ITS Experts, representatives of Belstat, the Ministry of Economy, the Ministry of Energy, the NAS of Belarus</td>
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<td>Brief presentation by Belstat on the energy statistics activities in 2014</td>
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<td>Presentation by the ITS Experts on the planned activities and expected results in the framework of the ITS project and Energy Statistics Action Plan (ESAP) for the Republic of Belarus</td>
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<td>Discussion</td>
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<td>10:45</td>
<td>Brief presentation by Belstat on the plan and programme of the survey on energy consumption in household sector</td>
<td>ITS Experts, representatives of Belstat, the Ministry of Economy, the Ministry of Energy, the NAS of Belarus</td>
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<td>11:00</td>
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<tr>
<td>11:15</td>
<td>Presentation by the ITS Experts on recent EC/EUROSTAT requirements regarding the energy statistics in household sector</td>
<td>ITS Experts, representatives of Belstat, the Ministry of Economy, the Ministry of Energy, the NAS of Belarus</td>
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<td>11:15</td>
<td>Recommendations of the ITS Experts for the institutional organisation to support the implementation of survey in household sector</td>
<td>ITS Experts, representatives of Belstat, the Ministry of Economy, the Ministry of Energy, the NAS of Belarus</td>
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Discussion

11:30 – 11:45 Coffee Break

11:30 - 13:00 Presentation by the ITS Experts on the steps and activities included in the survey implementation. Definition of the surveying methodology. Definition of the clusters, selection of the sample. Analysis and revision of the questionnaire
Discussion

13:00 – 14:30 Lunch Break

14:30 – 15:30 Presentation by the ITS Experts on development of the interviewing plan: education of interviewers, preparation and sending the information to households; establishment of the communication plan; analysis of the potential problems
Development of the Manual for interviewers
Discussion

15:30 – 15:45 Coffee Break

15:45 – 16:30 Presentation by the ITS Experts on the definition of the quality control mechanisms
Discussion

Day 2: Wednesday, October 22, 2014

10:00 - 11:15 Session 2. Organisation and implementation of survey on energy consumption in household sector, assistance in the energy efficiency indicators compilation
Presentation by the ITS Experts on collection, storing and control of the survey results. Data verification and validation: the needs for additional data. Grossing up (weighting) survey results. Development of the Quality Report
Discussion

11:15 - 11:30 Coffee Break

11:30 - 13:00 Presentation by the ITS Experts with analysis of the steps in energy efficiency indicators compilation. Compilation of survey results: calculation of the default values (end-use energy consumption for heating, cooking, hot water production, non-thermal consumption)
Discussion

13:00 - 14:30 Lunch Break

14:30 - 15:45 Overview by the ITS Experts of the IEA / ODYSSEE MURE methodologies for energy efficiency indicators compilation. Demonstration of the use of simplified model for energy efficiency compilation including simple exercise
Discussion
Day 3: Thursday, October 23, 2014

10:00 - 11:30  **Session 3. Energy balance and harmonisation with EUROSTAT/IEA/UNECE methodologies and standards**
Overview by the ITS Experts of the ITS energy balance model, comparison with IEA and EUROSTAT format
Demonstration of the use of IEA energy balance compiler, control mechanism
Discussion

11:30 - 11:45  **Coffee Break**

11:45-13:00  **Overview of the process of integration of coal, natural gas, oil and petroleum products, electricity and heat data in balance format**
Discussion

13:00 – 14:30  **Lunch Break**

14:30 - 15:00  **Continuation of the overview of the integration of data on renewables in balance format**
Analysis of the controlling mechanisms in integrated energy balance format
Discussion

15:00-16:00  **Wrap-up of the Technical Assistance Mission: conclusions and next steps of ESAP implementation in the Republic of Belarus**

ITS Experts, representatives of Belstat, the Ministry of Economy, the Ministry of Energy, the Department on Energy Efficiency, the NAS of Belarus
8. ANNEX 2 – LIST OF THE PARTICIPANTS

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*List of participants for the 2nd ITS Technical Assistance Mission in Belarus*
## Component D: Support to Statistical Cooperation

**Report from the 2nd ITS Technical Assistance Mission in Belarus**

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